

30th April 2024

Minutes of the proceedings at the meeting of the **FINANCE AND PERSONNEL COMMITTEE** meeting held on this day in the Council Chamber, Town Hall, Wokingham from 7.30pm to 9.45 pm.

PRESENT

Chair: Cllr M Gee

Councillors: Cllrs B Callender, R Comber, T Lack, H Richards, I Shepherd-Dubey.

IN ATTENDANCE

RFO: Lisa Davison

Town Clerk: Katy Hughes

APOLOGIES FOR ABSENCE (Agenda Item 1)

Apologies were received from Cllr B Alvi and Cllr S Gurney (ex officio)

MEMBERS' INTERESTS (Agenda Item 2)

Cllr R Comber declared an interest in agenda item 13 (Mayoral Allowance) and it was agreed that he would participate in any discussion but not vote on the matter.

QUESTIONS FROM MEMBERS OR THE PUBLIC (Agenda Item 3)

No questions were received.

MINUTES OF THE FINANCE AND PERSONNEL COMMITTEE MEETING (Agenda Item 4)

It was proposed by Cllr H Richards and seconded by Cllr T Lack and it was

**RESOLVED
30813**

that the minutes of the proceedings of the meeting of the Finance & Personnel Committee held on 23rd January 2024, pages 16902 to 16910 be received as a true and correct record and that they be signed by the Chair.

A vote was taken and it was unanimous.

YEAR END BUDGET REPORT 2023-24 (Agenda Item 5)

The Town Clerk gave a verbal report on TC report 11/2024, noting underspends and additional income for the financial year, and balances of reserves at financial year end.

During discussion, the Town Clerk was asked to enquire regarding ward boundary changes for the town.

AUDIT 2023-24 (Agenda Item 6)

- a) The RFO reported on the post-year end internal audit visit carried out on 24 April. It was noted that the audit outcome was positive and the internal auditor has agreed all the figures for the year end.

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- b) Members reviewed a report on the effectiveness of the internal controls at Wokingham Town Council. Following review, no matters of concern were raised by members. Cllrs T Lack and B Callender were asked to draw the attention of their party groups to this report, as it highlights the evidence on which Full Council can assert Yes responses to section 1 Annual Governance Statement of the annual return. Cllr M Gee will do the same to the Liberal Democrat Councillor group.
- c) Members reviewed the letter from Claire Connell, the proposed Internal Auditor for the town council for the 2024-25 financial year. Members noted the proposed program of audit work, qualification and experience and independence of the Internal Auditor.

**RESOLVED
30814**

It was proposed by Cllr R Comber, seconded by Cllr B Callender and members

To appoint Claire Connell as Internal Auditor for Wokingham Town Council for the 2024-25 financial year.

A vote was taken and it was unanimous

ANNUAL RETURN 2023-24 (Agenda Item 7)

- a) Members received and considered the financial statements for the year ending 31st March 2024.

It was noted that members of the outgoing council should be listed in the report of council information for the financial year, noting those whose terms had ended in May 2023.

Members noted comments from the RFO regarding the fixed asset register and noted a work item to review and check all the council's assets in the coming year.

- b) The RFO gave a verbal report on the annual return variance analysis report and noted that the template used for the information is that required by the external auditor, PKF Littlejohn. It was noted that it is a variance of actual spend against actual spend between the 2023-24 and 2022-23 financial year and not a report of variance against budget.
- c) The RFO gave a verbal report on the numbers to be provided to the External Auditor for the Annual Return. She reported that following a meeting of the charity trustees for the King George V Playing Fields Trust, a separate bank account has been set up and funds received on behalf of the trust have been removed from the council's accounts.

**RESOLVED
30815**

Following review, it was proposed by Cllr H Richards and seconded by Cllr B Callender and members

to recommend the financial statements, the annual return variance analysis and the completed Annual Return to full council for approval on 15th May 2024.

A vote was taken and it was unanimous

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INVESTMENT STRATEGY AND CCLA PROPERTY MARKET UPDATE

(Agenda Item 8)

- a) The Town Clerk reported on two minor updates to the Annual Investment Strategy for Wokingham Town Council, to reflect the sale of units listed under 'long-term' investment and investment of funds into a short-term interest-bearing fund.

Following review, it was proposed by Cllr R Comber, seconded by Cllr T Lack and members

**RESOLVED
30816**

to approve the adoption of the updated Annual Investment Strategy for the 2024-25 financial year.

A vote was taken and it was unanimous

- b) Members noted the sale of 50% of the units held in the CCLA Local Authority Property Fund (LAPF) and the Town Clerk noted that a round sum was due to be transferred into the CCLA Public Sector Deposit Fund.
- c) Members noted that the committee will consider the remaining investment in the LAPF at a future meeting.

IN YEAR GRANTS FUND (Agenda item 9)

The Town Clerk reported on TC Report 05/2024 and proposed in-year grant fund, the 'WTC Culture and Community Grant Fund (CACGF)'.

Following discussion, it was proposed by Cllr T Lack, seconded by Cllr H Richards and members

**RESOLVED
30817**

to approve, subject to the addition of the below wording, the new in-year grant fund, to commence in the 2024-25 financial year.

The grant fund document to read:

'This new fund invites organisations and community groups to apply for financial support towards cultural events and activities that contribute to and support the diversity and vibrancy of our town. The grant fund will also consider applications for short-term urgent funding needs arising as a result of unexpected circumstances.'

Grant policy item 8.5 to read:

'Recipients must advise the Town Council prior to disposing of any resources or equipment funded, part-funded or supplied by the town council as part of a grant application within two-years.'

A vote was taken and it was unanimous

POLICIES AND STRATEGIES (Agenda item 10)

The Town Clerk reported that two additional policies were required as part of the town council's compliance with the Transparency Regulations (2015)

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Following review, it was proposed by Cllr R Comber and seconded by Cllr B Callender and members

**RESOLVED
30818**

to approve the adoption of the Anti Fraud and Corruption policy and the Whistleblowing policy.

A vote was taken and it was unanimous

PLANNING AND TRANSPORTATION COMMITTEE IN-YEAR FUNDING REQUEST (Agenda item 11)

Cllr I Shepherd-Dubey reported on the request from the Planning and Transportation Committee for in-year funding for their welcome and speed watch signage project for town boundary roads.

Following discussion, it was proposed by Cllr B Callender, seconded by Cllr I Shepherd-Dubey and members

**RESOLVED
30819**

to approve in-year funding of up to £4,350 to allow the project to progress in the 2024-25 financial year.

A vote was taken and it was unanimous

MATTHEWS GREEN COMMUNITY CENTRE (Agenda item 12)

The Town Clerk reported that no information had been received from the academy trust regarding a proposal for funding for equipment for the community facility.

The Town Clerk was asked to follow up with the academy trust.

MAYORAL ALLOWANCE (Agenda item 13)

The Town Clerk reported on TC Report 09/2024 regarding the payment of a Mayoral Allowance.

The Town Clerk reminded members that HMRC will only treat the payment as not liable to tax provided that it is a sum reflecting the costs incurred by the office and that it contains no element of remuneration. Members noted the challenge of ensuring that all expenditure is receipted, due to the nature of the role.

Following discussion, it was proposed by Cllr I Shepherd-Dubey and seconded by Cllr H Richards and members

**RESOLVED
30820**

to approve the proposal, with a view to it being reviewed in one year.

A vote was taken. One member abstained and Cllr R Comber, with a declared interest, participated in the discussion but did not vote.

ACCOUNTS PAYABLE (Agenda Item 14)

The following lists of payments from the F&GP and the Clerk's Drawing Accounts were received. It was proposed by Cllr R comber and seconded by Cllr T Lack and it was

RESOLVED

CHAIR INITIALS _____



30821

to approve:

- (a) The list of costs from 1st January 2024 to 31st March 2024 totalling the sum of £359,459.02 paid from the F&GP Account, this includes £140,000 transferred to the Clerk's Account
- (b) The list of costs from 1st January 2024 to 31st March 2024 totalling the sum of £133,248.12 paid from the Clerk's Drawing Account

A vote was taken and it was unanimous

CIL MONITORING REPORT (Agenda item 15)

- (a) Members received a report detailing the latest information received from WBC regarding Community Infrastructure Levy (CIL).
- (b) Members noted CIL funds received in the 2023-24 financial year have been transferred to a separate CIL earmarked reserve.
- (c) Following discussion, it was proposed by Cllr M Gee and seconded by Cllr T Lack and members

**RESOLVED
30822**

to approve the transfer of remaining CIL received in previous financial years to the newly established CIL earmarked reserve.

A vote was taken and it was unanimous

INSURANCE (Agenda item 16)

The Town Clerk reported on TC Report 10/2024 regarding the council's insurance cover and a recent meeting with the council's insurance broker ahead of the renewal of the council's annual insurance policy in July. The Town Clerk noted that the council is in a long-term agreement with A J Gallagher and this will be the third year of a three-year agreement.

The Town Clerk reported that valuations undertaken in 2022 and 2023 for the council's civic regalia, artwork and silverware had been factored into the current year's insurance and that the insurers had offered an alternative option for cover which the council could take up from the insurance renewal date.

- (a) Following extensive discussion the Town Clerk and RFO were asked to seek further clarification on the cover options from the broker and to bring the proposal back to the next meeting.
- (b) The Town Clerk reported on a request for in-year funding to carry out a reinstatement valuation for the town hall for insurance purposes. Following discussion, it was proposed by Cllr R Comber and seconded by Cllr H Richards and members

**RESOLVED
30823**

to approve a budget of up to £1,500 to undertake a reinstatement valuation for the town hall.

A vote was taken and it was unanimous

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STANDING FINANCIAL REGULATIONS (Agenda item 17)

- (a) Members received and noted the updated addendum to the Standing Financial Regulations for 2024-25
- (b) Members consider a request from the Town Clerk to update the expenditure sign off limit for the Amenities Officer. Following initial discussion, Cllr T Lack proposed a variation to the proposal, to set the Amenities Officer's limit to 1%, in line with the Grounds and Bloom Officer. This proposal was seconded by Cllr R Comber and members

**RESOLVED
30824**

to approve the amended proposal for the update to the SFRs

A vote was taken and it was unanimous

EXCLUSION OF PRESS AND PUBLIC (Agenda Item 18)

It was proposed by Cllr M Gee, seconded by Cllr T Lack and it was

**RESOLVED
30825**

that in view of the confidential nature of the business about to be transacted i.e. commercial, financial and personnel, it was advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw.

A vote was taken and it was unanimous

LEASE MATTERS (Agenda item 19)

- (a) The Town Clerk reported on a request received from the leaseholder for the RYND restaurant at the town hall, requesting a period of rent-holiday whilst the unit was closed for refit and redecoration ahead of a re-opening under a new name and offering.

The Town Clerk noted that the lease will remain with the current holder and no other changes have been identified that would require any amendments to the lease.

Following discussion, it was proposed by Cllr T Lack and seconded by Cllr R Comber and members

**RESOLVED
30826**

to approve a 50% rent reduction for 2 months.

A vote was taken. Four members voted in favour and two members voted against. The motion was carried.

- (b) The Town Clerk gave a verbal update to members on matters relating to the renewal of the Timpson lease.
- (c) The Town Clerk reported on a request from the Wokingham Horticultural Association (WHA) for a thirty-year extension to the current lease of land from the town council at the Ormonde Road allotment site, on which the WHA building is located. 17 years remain of a 20-year lease issued in 2021, so the extension would give 47 years and run until 2071. This lease extension would provide greater security of tenure to allow the WHA to begin fund-raising for

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building improvement works. All other aspects of the lease would remain the same.

**RESOLVED
30827**

Following discussion, it was proposed by Cllr M Gee and seconded by Cllr H Richards and members

to approve the request.

A vote was taken and it was unanimous

The RFO left the meeting at 9:38pm

STAFFING UPDATE (Agenda Item 20)

The Town Clerk gave a verbal update on staffing matters.

The meeting ended at 9.45pm

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F & P and Current Accounts

List of Payments made between 01/01/2024 and 31/03/2024

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/01/2024	Wokingham Borough Council	Std Ord	2,893.00		Th chambers 2104329
03/01/2024	Wokingham Borough Council	Std Ord	59.80		Hawkins Way 0007370707
04/01/2024	O2	DDR 0401	351.73		27719572/O2
05/01/2024	SAGE	Std Ord	66.00		Payroll
08/01/2024	Hiscock	Std Ord	2,317.12		WTC insurance payment
08/01/2024	Google Ireland Limited	DDR 080124	41.40		4860027840/Google Ireland Ltd
09/01/2024	BACS P/L Pymnt Page 4912	BACS Pymnt	32,874.52		BACS P/L Pymnt Page 4912
09/01/2024	BACS P/L Pymnt Page 4916	BACS Pymnt	16,904.93		BACS P/L Pymnt Page 4916
10/01/2024	Google Ireland Limited	ON ACC ERR	41.40		Purchase Ledger DDR Payment
10/01/2024	Google Ireland Limited	ON ACC ERR	-82.80		Purchase Ledger DDR Payment
10/01/2024	Barclaycard Commercial	DDR 170124	1,445.16		6425907/Barclaycard Commercial
10/01/2024	Barclaycard Commercial	DDR 100124	44.00		010034751223/Barclaycard
16/01/2024	Castle Water Limited	DDR 160124	80.58		10001023019/Castle Water Limit
17/01/2024	Barclaycard Commercial	DDR 170124	56.93		WOKDECOR 201223/Barclaycard
17/01/2024	BACS P/L Pymnt Page 4922	BACS Pymnt	11,207.43		BACS P/L Pymnt Page 4922
17/01/2024	Clerk's Drawings Account	IMPREST	50,000.00		tx Main to Clerks
23/01/2024	BACS P/L Pymnt Page 4927	BACS Pymnt	7,467.24		BACS P/L Pymnt Page 4927
24/01/2024	Barclaycard Commercial	DDR 240124	90.77		DOBBIE /GBO465/Barclaycard
25/01/2024	Total Gas & Power Ltd	DDR 2501	1,890.01		325062347/24/Total Gas & Power
25/01/2024	Total Gas & Power Ltd	DDR 250124	321.48		325204841 / 24/Total Gas & Pow
25/01/2024	HMRC	DDR	7,435.91		HMRC
26/01/2024	ARVAL	DD	599.24		HK72 FNE WO7317
26/01/2024	Grenke Leasing Limited	Std Ord	467.32		Hire of copier
30/01/2024	Focus Group	DDR 300124	122.15		6823050/Focus Group
30/01/2024	Focus Group	3001	848.86		6823189/Focus Group
31/01/2024	BACS P/L Pymnt Page 4931	BACS Pymnt	12,269.27		BACS P/L Pymnt Page 4931
31/01/2024	BACS P/L Pymnt Page 4934	BACS Pymnt	1,400.40		BACS P/L Pymnt Page 4934
31/01/2024	Google Ireland Limited	310124	41.40		1001/COR ON ACC/Google I
31/01/2024	alloment payment	CC	8.49		allotment payment
03/02/2024	Wokingham Borough Council	Std Ord	59.80		Hawkins Way 0007370707
05/02/2024	SAGE	Std Ord	66.00		Payroll
06/02/2024	O2	DDR 060224	331.12		28263809/O2
07/02/2024	Google Ireland Limited	DDR 070224	41.40		4903733033/Google Ireland Limi
08/02/2024	Hiscock	Std Ord	2,317.12		WTC insurance payment
12/02/2024	Barclaycard Commercial	DDR 120224	44.00		010034750124/Barclaycard
13/02/2024	BACS P/L Pymnt Page 4940	BACS Pymnt	2,154.40		BACS P/L Pymnt Page 4940
13/02/2024	BACS P/L Pymnt Page 4941	BACS Pymnt	2,496.00		BACS P/L Pymnt Page 4941
13/02/2024	BACS P/L Pymnt Page 4942	BACS Pymnt	1,320.00		BACS P/L Pymnt Page 4942
13/02/2024	BACS P/L Pymnt Page 4945	BACS Pymnt	11,866.51		BACS P/L Pymnt Page 4945
16/02/2024	Castle Water Limited	DDR 160224	27.69		10001288168/Castle Water Limit
16/02/2024	DD STAFF	BACS	301.00		DD STAFF
16/02/2024	DD STAFF	BACS	-301.00		DD STAFF
19/02/2024	Barclaycard Commercial	DDR 190224	2,007.65		GIFTVOUCHER/ERR Barclaycard
20/02/2024	Total Gas & Power Ltd	DDR 200224	6,991.50		328776563/24/Total Gas & Power
20/02/2024	Total Gas & Power Ltd	DDR 2002	197.26		328776596/24/Total Gas & Power
20/02/2024	Total Gas & Power Ltd	DDR2002 24	25.55		328776520/24/Total Gas & Power
21/02/2024	BACS P/L Pymnt Page 4952	BACS Pymnt	11,243.48		BACS P/L Pymnt Page 4952

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F & P and Current Accounts

List of Payments made between 01/01/2024 and 31/03/2024

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
22/02/2024	Clerk's Drawings Account	Imprest	30,000.00		tx Main to Clerks
22/02/2024	HMRC	DDR	8,014.43		HMRC
26/02/2024	ARVAL	DD	599.24		HK72 FNE WO7317
27/02/2024	BACS P/L Pymnt Page 4954	BACS Pymnt	3,071.00		BACS P/L Pymnt Page 4954
29/02/2024	BACS P/L Pymnt Page 4956	BACS Pymnt	8,295.30		BACS P/L Pymnt Page 4956
29/02/2024	BACS P/L Pymnt Page 4960	BACS Pymnt	2,356.82		BACS P/L Pymnt Page 4960
29/02/2024	BACS P/L Pymnt Page 4964	BACS Pymnt	4,780.80		BACS P/L Pymnt Page 4964
29/02/2024	Focus Group	DDR 2902	848.22		6824109/Focus Group
29/02/2024	Focus Group	DDR 290224	122.15		6823957/Focus Group
29/02/2024	Twofold Limited	DDR290224	71.96		17466/Twofold Limited
29/02/2024	allotment payment	CC 5784	-8.49		allotment payment
05/03/2024	SAGE	Std Ord	66.00		Payroll
06/03/2024	O2	DDR 060324	334.27		28847230/O2
07/03/2024	Google Ireland Limited	DDR 070324	41.40		4923320489/Google Ireland Ltd
08/03/2024	Hiscock	Std Ord	2,317.12		WTC insurance payment
11/03/2024	Barclaycard Commercial	DDR 110324	44.00		010034750224/Barclaycard
12/03/2024	BACS P/L Pymnt Page 4967	BACS Pymnt	1,165.50		BACS P/L Pymnt Page 4967
13/03/2024	BACS P/L Pymnt Page 4968	BACS Pymnt	14,204.63		BACS P/L Pymnt Page 4968
13/03/2024	Clerk's Drawings Account	Imprest	60,000.00		tx Main to Clerks
18/03/2024	Total Gas & Power Ltd	DDR 180324	272.12		331889300/24/Total Gas & Power
19/03/2024	Barclaycard Commercial	190324	3,322.89		3909930/Barclaycard Commercial
19/03/2024	Barclaycard Commercial	DDR 190324	5,188.19		TIMP 310124/Barclaycard
20/03/2024	BACS P/L Pymnt Page 4973	BACS Pymnt	6,353.24		BACS P/L Pymnt Page 4973
20/03/2024	Total Gas & Power Ltd	DDR 200324	1,522.24		332074275/24/Total Gas & Power
20/03/2024	Total Gas & Power Ltd	DDR 2003	0.30		332074275/24/Total Gas & Power
21/03/2024	BACS P/L Pymnt Page 4975	BACS Pymnt	4,303.20		BACS P/L Pymnt Page 4975
21/03/2024	Castle Water Limited	DDR 210324	32.19		10001664213/Castle Water Limit
26/03/2024	ARVAL	DD	599.24		HK72 FNE WO7317
28/03/2024	HMRC	BACS	8,105.00		HMRC
28/03/2024	Focus Group	DDR 2803	131.80		6824800/Focus Group
28/03/2024	Focus Group	DDR 280324	910.84		6824956/Focus Group
31/03/2024	WBC	WBC STO	-59.80		WBC
		Total Payments	359,459.02		

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Time: 12:24

Clerk's Drawings Account

List of Payments made between 01/01/2024 and 31/03/2024

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/01/2024	Wokingham Borough Council	Std Ord	250.00		Office 3 2239762
01/01/2024	Wokingham Borough Council	Std Ord	337.00		Market tolls 1016075
01/01/2024	Wokingham Borough Council	Std Ord	259.00		Office 1 2035191
01/01/2024	Wokingham Borough Council	Std Ord	320.00		Woosehill 101493X
01/01/2024	Wokingham Borough Council	Std Ord	329.00		Info Centre 1045161
03/01/2024	Peninsula	Std Ord	167.44		HR support
09/01/2024	BACS P/L Pymnt Page 4913	BACS Pymnt	3,889.37		BACS P/L Pymnt Page 4913
09/01/2024	DD ALLOT STAFF	BACS	159.88		DD ALLOT STAFF
15/01/2024	Jan Salary	BACS	26,139.09		Jan Salary
17/01/2024	BACS P/L Pymnt Page 4923	BACS Pymnt	4,305.04		BACS P/L Pymnt Page 4923
17/01/2024	BLOOM STAFF DD	BACS	287.43		BLOOM STAFF DD
19/01/2024	Castle Water Limited	DDR 190124	15.00		10001088582/Castle Water Limit
23/01/2024	BACS P/L Pymnt Page 4928	BACS Pymnt	3,726.05		BACS P/L Pymnt Page 4928
24/01/2024	BACS P/L Pymnt Page 4930	BACS Pymnt	617.50		BACS P/L Pymnt Page 4930
24/01/2024	DD Staff	BACS	171.19		DD Staff
31/01/2024	BACS P/L Pymnt Page 4932	BACS Pymnt	2,028.65		BACS P/L Pymnt Page 4932
31/01/2024	Petty Cash	302706	53.36		Petty cash cheque
02/02/2024	HON SS STAFF	BACS	1,085.50		HON SS STAFF
03/02/2024	Peninsula	Std Ord	167.44		HR support
13/02/2024	BACS P/L Pymnt Page 4944	BACS Pymnt	290.95		BACS P/L Pymnt Page 4944
14/02/2024	BACS P/L Pymnt Page 4946	BACS Pymnt	3,560.32		BACS P/L Pymnt Page 4946
14/02/2024	BACS P/L Pymnt Page 4949	BACS Pymnt	4,681.86		BACS P/L Pymnt Page 4949
15/02/2024	Feb Salary	BACS	27,660.61		Feb Salary
16/02/2024	DD STAFF	BACS	301.00		DD STAFF
21/02/2024	BACS P/L Pymnt Page 4951	BACS Pymnt	1,598.40		BACS P/L Pymnt Page 4951
27/02/2024	F & P and Current Accounts	PL4954	3,071.00		PL4954 JON MOTT
28/02/2024	BACS P/L Pymnt Page 4955	BACS Pymnt	480.10		BACS P/L Pymnt Page 4955
28/02/2024	Castle Water Limited	DDR 280224	9.43		Purchase Ledger DDR Payment
29/02/2024	BACS P/L Pymnt Page 4957	BACS Pymnt	2,767.62		BACS P/L Pymnt Page 4957
29/02/2024	BACS P/L Pymnt Page 4961	BACS Pymnt	1,603.60		BACS P/L Pymnt Page 4961
29/02/2024	BACS P/L Pymnt Page 4963	BACS Pymnt	311.48		BACS P/L Pymnt Page 4963
29/02/2024	DD STAFF	BACS	134.19		DD STAFF
03/03/2024	Peninsula	Std Ord	167.44		HR support
07/03/2024	050324 Staff	BACS	430.93		050324 Staff
08/03/2024	060324 DD	BACS	400.00		060324 DD
13/03/2024	BACS P/L Pymnt Page 4969	BACS Pymnt	4,566.13		BACS P/L Pymnt Page 4969
15/03/2024	Mar salary	BACS	27,892.81		Mar salary
20/03/2024	BACS P/L Pymnt Page 4971	BACS Pymnt	2,951.34		BACS P/L Pymnt Page 4971
22/03/2024	BACS P/L Pymnt Page 4976	BACS Pymnt	1,976.92		BACS P/L Pymnt Page 4976
22/03/2024	BACS P/L Pymnt Page 4977	BACS Pymnt	125.00		BACS P/L Pymnt Page 4977
22/03/2024	Bank charges	BACS	21.00		Bank charges
22/03/2024	AL292 STAFF	BACS	284.00		AL292 STAFF
22/03/2024	DD	BACS	900.00		DD
22/03/2024	Optalis	BACS	1,642.80		Optalis
28/03/2024	Castle Water Limited	DDR 280324	11.25		10001738559/Castle Water Limit
31/03/2024	King George V Playing Field	302707	1,100.00		Charge for use of field
		Total Payments	133,248.12		

CHAIR INITIALS _____

