



Wokingham Town Council

Town Hall, Market Place, Wokingham, Berkshire RG40 1AS
Tel: 0118 978 3185 www.wokingham-tc.gov.uk
Town Clerk: K. Hughes

**This Council Meeting is open to the Public and Press
Please notify the Officer or Chairman if you wish to record the meeting**

10th July 2024

Dear Councillor

You are hereby summoned to attend the meeting of the **Planning & Transportation Committee** to be held in the **Council Chamber, Town Hall, Wokingham** at **7.30pm** on **Tuesday 16th July 2024** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'K. Hughes'.

K Hughes
Town Clerk

Contact Officer Miles Thorne, Technical Officer
Direct line: 0118 974 0885 Email: planning@wokingham-tc.gov.uk

AGENDA

1 APOLOGIES FOR ABSENCE

2 MEMBERS' INTERESTS

To receive any declaration of interests from Members on the business about to be transacted.

3 QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC

The Chairman to answer questions raised by members of the Council or public.

This is an opportunity for the people of Wokingham to ask questions of, and make comments to, the Town Council. Members of the public are requested to restrict their questions and comments to three minutes. Questions which are not answered at this meeting will be answered in writing to the person asking the question. To ensure an informed response, please send your questions to the Town Clerk at least three working days prior to the meeting.

4 MINUTES OF PREVIOUS MEETINGS

To receive and confirm the Minutes of the proceedings at the meetings of this Committee held on 4th June 2024 (pages 16989 to 16992) copy attached as a true and correct record.

5 MONITORING REPORT

To receive and consider the Monitoring Report dated 10th July 2024.

6 OLD WOKINGHAM DISTRICT COUNCIL NOTICE BOARD IN NORREYS AVENUE

To review whether this Notice Board could be fixed/replaced and be funded by Wokingham town Council.

7 COMMITTEE'S BUDGET

To receive and consider a report on the Committee's budget as of 31st May 2024 (copy attached).

8 PLANNING APPLICATIONS

To receive and consider current planning applications. Details of the applications are on the Town Council's web site and will be presented at the meeting. <https://www.wokingham-tc.gov.uk/planning-applications/>

9 INFORMATION ITEMS

To receive items for information or to be referred to a future meeting.

Planning & Transportation Committee: Imogen Shepherd-Dubey (Chair), Nagi Nagella (Vice Chair), Chetna Jamthe, Adrian Betteridge, Warren Dixon, Andy Croy, Basit Alvi, Heather Richards and Louise Timlin

Copy to: Cllr Robert Comber

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting will be recorded. The purpose of recording proceedings is that it acts as an aide-memoir in assisting the clerk of the meeting in the compilation of minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the Council's Policy on Filming, Recording & Reporting on Council and Committee Meetings (copy available on request).

4th June 2024

Minutes of the proceedings of the PLANNING & TRANSPORTATION COMMITTEE meeting held on this day in the Council Chamber, Town Hall, Wokingham from 19:30 to 20:15

PRESENT

Councillors: Cllr Shepherd-Dubey (Chair), Cllr N Nagella (Vice Chair), Cllr L Timlin, Cllr W Dixon, Cllr H Richards, Cllr A Betteridge, Cllr B Alvi, Cllr C Jamthe.

IN ATTENDANCE

PT Officer

APOLOGIES FOR ABSENCE (Agenda Item 1)

Cllr A Croy

MEMBERS' INTERESTS (Agenda Item 2)

None.

QUESTIONS FROM THE COUNCIL OR MEMBERS OF THE PUBLIC (Agenda Item 3)

None

PLANNING & TRANSPORTATION COMMITTEE MINUTES (Agenda Item 4)

**RESOLVED
30855**

It was proposed by Cllr Dixon and seconded by Cllr Betteridge, and it was that the minutes of the Planning & Transportation Committee meeting held on 23rd April 2024 (pages 16954 to 16957) be received as a true and correct record and that they be confirmed and signed by the Chair.

ACTION: PT OFFICER

MONITORING REPORT (Agenda Item 5)

The Monitoring Report dated 29th May 2024 was received and considered.

SECURE BICYCLE STORAGE IN WOKINGHAM TOWN

The Planning officer updated the Committee on the progress of the project since the last P&T meeting.

The steady volume of usage was retained during April.

When we have a predicted 3 days in a row of dry weather the roofs of the lockers will be painted with the environmentally friendly paint.

CHAIRMANS INITIALS _____



Agenda Item 4

Cllr Betteridge stated that he had used the lockers recently and it was a good experience.

The 'Business Cards' advertising the Secure Lockers continue to be given out to potential customers from the Councillors and at Council events.

It is hoped that there will be increase in usage over the summer months.

BUS SHELTERS

The Crutchley road shelter that had graffiti has been cleaned again using a new method. Although not perfect it is better than before. This method uses an abrasive technique, and it has worked well, this saves replacement of panels.

ACTION: PT OFFICER

TPO'S (TREE PRESERVATION ORDERS) IN WOKINGHAM TOWN (Agenda Item 6)

To review the current Wokingham Borough Council TPO's procedure and to explore whether the Committee and Wokingham Town Council can take additional measures to protect trees in Wokingham Town.

The PT Officer confirmed that documentation on the process had been sent to the Committee members with links to the WBC website. It was noted that there might be an issue with one of the links. The PT Officer will check and resolve.

The PT Officer has also distributed a form that could be completed and sent electronically. The present form on the WBC website requires downloading and either scanning and sending via email or posting via mail.

The Committee thought that this information would be useful to all Councillors. The PT Officer will follow this up.

ACTION: PT OFFICER

COMMITTEE'S BUDGET (Agenda Item 7)

A report on the Committee's budget as of 30th April 2024 were received and noted.

PLANNING APPLICATIONS (Agenda Item 8)

The following applications were received and considered, and it was that the Committee would make comment as shown.

**RESOLVED
30856**

240959 Land to the west of St Annes Drive RG40 1PB

Application to vary condition 2 of planning consent 203544 (approved under APP/X0360/W/22/3297645) for the proposed erection of 54 units (including 19 affordable homes) with associated access road from St Anne's Drive, landscaping and open space. Condition 2 refers to the approved details and the variation is for the addition of garden rooms to 14 no. plots on the site.

CHAIRMANS INITIALS _____



The Committee had no objections but had queries regarding whether the change in size of these property's would have other impacts. Would this affect any increase in Community Infrastructure (CIL) or have any impact on the Suitable Alternative Natural Greenspace (SANG) as it may increase the value of the house.

241210 53 Barkham Road Wokingham RG41 2RG

Full application for the proposed conversion of a pair of 3no. bed existing semi-detached bungalows to a pair of 2no. bed semi-detached dwellings, with the raising of the roof/loft to create a new first floor, erection of a single storey rear extension, and erection of a two-storey side extension. Following the demolition of exist garage.

It was pointed out that the description is not correct.

The Committee felt that although they had concerns regarding the parking they had no objections.

241183 40 Reading Road Wokingham RG41 1EH

Application for Listed Building consent for the proposed re-rendering of the roadside gable elevation, remedial works to the damaged timber walls and adjoining flat roof and gable elevation.

The Committee support this application as it keeps a Listed Building in good order and that is welcomed.

231343 290 London Road Wokingham RG40 1RD

Application for a certificate of existing lawful development for the single dwelling house C3 converted to HMO C4

There was some confusion regarding this application as it already has a certificate within the documents. The Committee think that there might be further certification due to the increase in occupancy. They trust that the Planning Officer reviewing the application will judge the suitability.

ACTION: P&T OFFICER

INFORMATION ITEMS (AGENDA ITEM 8)

Cllr Dixon informed the Committee that he will be unable to attend the next P&T meeting that is being held on 16th July.

The Chair confirmed that if the Blagrove Road application (222306) is taken to the WBC P&T Meeting on 10th July that Cllr Dixon will talk on behalf of Wokingham Town Council.

CHAIRMANS INITIALS _____



CHAIRMANS SIGNATURE _____

CHAIRMANS INITIALS _____



WOKINGHAM TOWN COUNCIL

Monitoring Report: Planning & Transportation

Date: 10th July 2024

Date Action Agreed	Item for Action (to include any resolution number)	Person Actioning	Proposed Completion Date	Progress
29 Sep 2021	Secure Bicycle Storage In Wokingham Town	PT Officer	June 2024	<p>June 2024</p> <ul style="list-style-type: none"> • We are still waiting for a few days of dry weather (and Staff available), and when air temperature is correct for application. It needs to be above 7 degrees Celsius and be dry for 3 days to cure correctly. • Figures are showing a continued trend of increase in usage. • SpokeSafe have now implemented the 'check out' feature on the App for the Lockers.
20 June 2022	Bus Shelters maintenance	PT Officer	April 2024	<p>June 2024</p> <ul style="list-style-type: none"> • No updates

WOKINGHAM TOWN COUNCIL

Monitoring Report: Planning & Transportation

Date: 10th July 2024



WTC strategy:

Wokingham Town Council embraces our past, celebrates our present and builds for our future.

Principles:

Being sustainable

Working to reduce our negative impact on our local environment and use our financial resources and physical assets as efficiently and effectively as possible.

Involving everyone

Striving to ensure the council's events, activities and democratic processes are open, accessible and welcoming to everyone in our community.

Fostering Town Pride

Protecting, enhancing and celebrating what's good about our council, our community, our town and our heritage. We will learn from our past, acknowledge where there's room for improvement, and prepare for the future.

Enriching community

Creating and supporting opportunities to bring our community together and help it to thrive.

Wokingham District Council Notice Board – Norreys



11/06/2024
12:40

Wokingham Town Council

Detailed Income & Expenditure by Budget Heading 31/05/2024

Month No: 2

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>401 Highways and Planning</u>							
1106 Grant Funding (External)	1,901	3,299	2,640	(659)			
1163 Cycle locker income	155	0	300	300			
Highways and Planning :- Income	2,056	3,299	2,940	(359)			0
4111 Bus Shelter Repairs	696	248	3,000	2,752	639	2,113	
4529 Cycle lockers	1,901	0	2,640	2,640		2,640	
Highways and Planning :- Indirect Expenditure	2,597	248	5,640	5,392	639	4,753	0
Net Income over Expenditure	(541)	3,051	(2,700)	(5,751)			
Grand Totals:- Income	2,056	3,299	2,940	(359)			
Expenditure	2,597	248	5,640	5,392	639	4,753	
Net Income over Expenditure	(541)	3,051	(2,700)	(5,751)			
Movement to/(from) Gen Reserve	(541)	3,051					