



Wokingham Town Council

Town Hall, Market Place, Wokingham, Berkshire RG40 1AS
Tel: 0118 978 3185 www.wokingham-tc.gov.uk
Town Clerk: K. Hughes

**This Council Meeting is open to the Public and Press
Please notify the Officer or Chairman if you wish to record the meeting**

13th November 2024

Dear Councillor

You are hereby summoned to attend the meeting of the **Planning & Transportation Committee** to be held in the **Council Chamber, Town Hall, Wokingham** at **7.30pm** on **Tuesday 19th November 2024** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Yours sincerely

K Hughes
Town Clerk

Contact Officer Miles Thorne, Technical Officer
Direct line: 0118 974 0885 Email: planning@wokingham-tc.gov.uk

AGENDA

1 APOLOGIES FOR ABSENCE

2 MEMBERS' INTERESTS

To receive any declaration of interests from Members on the business about to be transacted.

3 QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC

The Chairman to answer questions raised by members of the Council or public.

This is an opportunity for the people of Wokingham to ask questions of, and make comments to, the Town Council. Members of the public are requested to restrict their questions and comments to three minutes. Questions which are not answered at this meeting will be answered in writing to the person asking the question. To ensure an informed response, please send your questions to the Town Clerk at least three working days prior to the meeting.

4 MINUTES OF PREVIOUS MEETINGS

To receive and confirm the Minutes of the proceedings at the meetings of this Committee held on 08th October 2024 (pages 17071 to 17075) copy attached as a true and correct record.

5 MONITORING REPORT

To receive and consider the Monitoring Report dated 13th November 2024.

6 COMMITTEE'S BUDGET

To receive and consider a report on the Committee's budget as of 31st October 2024 (copy attached).

7 PLANNING APPLICATIONS

To receive and consider current planning applications. Details of the applications are on the Town Council's web site and will be presented at the meeting. <https://www.wokingham-tc.gov.uk/planning-applications/>

8 INFORMATION ITEMS

To receive items for information or to be referred to a future meeting.

Planning & Transportation Committee: Imogen Shepherd-Dubey (Chair), Nagi Nagella (Vice Chair), Chetna Jamthe, Adrian Betteridge, Warren Dixon, Andy Croy, Basit Alvi, Heather Richards and Louise Timlin

Copy to: Cllr Robert Comber

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting will be recorded. The purpose of recording proceedings is that it acts as an aide-memoir in assisting the clerk of the meeting in the compilation of minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the Council's Policy on Filming, Recording & Reporting on Council and Committee Meetings (copy available on request).

08th October 2024

Minutes of the proceedings of the PLANNING & TRANSPORTATION COMMITTEE meeting held on this day in the Council Chamber, Town Hall, Wokingham from 19:30 to 21:00

PRESENT

Councillors: Cllr N Nagella (Vice Chair),
Cllr A Betteridge, Cllr A Croy, Cllr L Timlin, Cllr H Richards, Cllr W Dixon, Cllr B Alvi, Cllr C Jamthe

As Cllr Shepherd-Dubey (Chair) was absent, Cllr N Nagella (Vice Chair) chaired the meeting.

IN ATTENDANCE

PT Officer

APOLOGIES FOR ABSENCE (Agenda Item 1)

Cllr Shepherd-Dubey (Chair)

MEMBERS' INTERESTS (Agenda Item 2)

None.

QUESTIONS FROM THE COUNCIL OR MEMBERS OF THE PUBLIC (Agenda Item 3)

None.

PLANNING & TRANSPORTATION COMMITTEE MINUTES (Agenda Item 4)

Cllr Timlin highlighted an error in a paragraph regarding the Secure Lockers on Page 17044. The PT Officer will correct this.

**RESOLVED
30935**

It was proposed by Cllr Timlin and seconded by Cllr Betteridge, and it was that the minutes of the Planning & Transportation Committee meeting held on 03rd September 2024 (pages 17043 to 17050) be received as a true and correct record and that they be confirmed and signed by the Chair.

ACTION: PT OFFICER

MONITORING REPORT (Agenda Item 5)

The Monitoring Report dated 02nd October 2024 was received and considered.

CHAIRMANS INITIALS _____



SECURE BICYCLE STORAGE IN WOKINGHAM TOWN

The Planning officer updated the Committee on the progress of the project since the last P&T meeting.

Social media posts to promote the 'release' mechanism have been posted.

BUS SHELTERS

The Bus stop at Wellington Road was hit by a vehicle. The Bus stop will need to be rebuilt. It looks like there is no recorded CCTV footage. This will be an Insurance Claim. We have received a quote for replacement.

The PT Officer stated that the windows on the replacement would be UV stable polycarbonate. This is because the glass windows have been vandalised and broken in the past. Cllr Croy stated that these are difficult to clean graffiti off and would glass be a better solution. This was in reference to the bus shelter at Crutchley Road.

The PT Officer will speak with the ground staff who have been responsible for cleaning graffiti as there may be a product that they use that would enable better cleaning of the graffiti.

ACTION: PT OFFICER

STREET NAME REQUEST (Agenda Item 6)

Following the request from Wokingham Borough Council to have names considered for a new development at the Land to the west of St Anne's Drive (application 203544). It is proposed that former Mayor of Wokingham Town, Bob Wyatt be considered. Bob has previously been proposed to WBC regarding a major road naming. It is also proposed to add the name of previous Wokingham Town Council Mayor, Marion Fergusson Kelly.

The proposal was supported by the Committee

ACTION: PT OFFICER

LOCAL PLAN UPDATE: PROPOSED SUBMISSION PLAN (Agenda item 7)

To receive and consider the Local Plan Update. This is whether the plan is legally compliant and meets the 'tests of soundness', as set out in paragraph 35 of the National Planning Policy Framework (NPPF). Comments are required by Tuesday 12th November 2024.

There were no comments by the Committee

CHAIRMANS INITIALS _____



APPLICATION FOR DEFINITIVE MAP MODIFICATION ORDER FOR RESTRICTED BYWAY BETWEEN ROBERTS GROVE TO REEVES WAY, WOKINGHAM (Agenda Item 8)

To receive and consider this application. Any objections are required by 30th October 2024.

The PT Officer explained that the map shows the route going through an industrial estate but implies that as this probably would not be possible, they might choose a route that is currently an unofficial walking route between Roberts Grove and Reeves Way which could impact Lesley Sears which is owned by the Town Council.

The Town Clerk has asked the proposer, John Lindsay for more information and he had not replied in time for this meeting.

As the proposal stands the Committee object as there is not enough information to make a valid decision.

COMMITTEE'S BUDGET (Agenda Item 9)

A report on the Committee's budget as of 31st August 2024 were received and noted.

Cllr Dixon stated that the Cycle Locker income is not clear in the layout of the report. The PT Officer will speak to the Finance Officer for clarification for the next meeting.

At this point there was a discussion regarding projects that are initiated from this Committee. Cllr Croy stated that the road signage (Welcome to Wokingham and Speed Watch signage) project had its first part completed but there would be another stage to complete. This would be too late for this budget round (2025-26) as the signs have only just been installed and the PT Officer has yet to have confirmation and invoice.

It was agreed that there should be a place on the agenda, perhaps every two meetings where any new possible projects could be discussed, so that there would be time for assessment, planning and be on time for the next budget year.

ACTION: PT OFFICER

CHAIRMANS INITIALS _____



PLANNING APPLICATIONS (Agenda Item 10)

**RESOLVED
30936**

The following applications were received and considered, and it was that the Committee would make comment as shown.

241745 Brook House Molly Millars Bridge RG41 2WY

Full application for the erection of a link extension; erection of warehouse extension; erection of 3 silos; reconfiguration of entrance path; external alterations to existing buildings and associated parking.

No Comment

241954 13 Denmark Street Wokingham RG40 2AY

Application for advertisement consent for 1 no. non illuminated exterior lettering signage to fascia, and 1 no. non illuminated projecting sign.

The Committee stated that this had already taken place. There were no other comments.

Cllr Dixon mentioned that he noticed that illuminated signage that would be objectionable had appeared in a couple of places in the Town Centre and that we had not reviewed these applications. One was Sears Estate Agents in Market Place. He will investigate and report back to the Committee.

ACTION: CLLR DIXON

242171 37 Commons Road Wokingham RG41 1JJ

Full application for the proposed erection of 1 No. detached dwelling following demolition of existing bungalow and detached garage.

There were no objections but consideration of keeping the trees would be welcomed.

240903 24 Murdoch Road Wokingham RG40 2DF

CHANGE TO APPLICATION Full application for the proposed erection of a single storey east side rear extension to provide 1no. two-bedroom flat

No objections as the development has been reduced in size. The Committee trust that the Heritage Officer will make the correct decisions regarding materials and procedure in the proposed development, to be in keeping.

242263 12-13 Market Place Wokingham RG40 1AL

Full application for the erection of a new bin store and landscaping works along with new trees. Following the removal of existing trees.

There was confusion regarding what trees were being removed as there was not enough clarity within the documentation. It is not welcomed that trees are being removed to provide car parking in the town centre.

CHAIRMANS INITIALS _____



ACTION: P&T OFFICER

INFORMATION ITEMS (AGENDA ITEM 11)
NONE

CHAIRMANS SIGNATURE _____

CHAIRMANS INITIALS _____



WOKINGHAM TOWN COUNCIL

Monitoring Report: Planning & Transportation Date: 13th November 2024

Date Action Agreed	Item for Action (to include any resolution number)	Person Actioning	Proposed Completion Date	Progress
29 Sep 2021	Secure Bicycle Storage In Wokingham Town	PT Officer	Dec 2024	<p>Oct 2024</p> <ul style="list-style-type: none"> • There was an issue with one of the doors of a locker in Denmark Street left open this was resolved within a couple of hours. • The usage figures remain on an upward trend but have flattened somewhat.
20 June 2022	Bus Shelters maintenance	PT Officer	Jan 2025	<p>Oct 2024</p> <ul style="list-style-type: none"> • Our Insurance company have accepted our claim. The new shelter is to be installed the week beginning 6th January 2025. • There will be a new method of cleaning graffiti tried at Crutchley Bus Shelter.

WOKINGHAM TOWN COUNCIL

Monitoring Report: Planning & Transportation Date: 13th November 2024



WTC strategy:

Wokingham Town Council embraces our past, celebrates our present and builds for our future.

Principles:

Being sustainable

Working to reduce our negative impact on our local environment and use our financial resources and physical assets as efficiently and effectively as possible.

Involving everyone

Striving to ensure the council's events, activities and democratic processes are open, accessible and welcoming to everyone in our community.

Fostering Town Pride

Protecting, enhancing and celebrating what's good about our council, our community, our town and our heritage. We will learn from our past, acknowledge where there's room for improvement, and prepare for the future.

Enriching community

Creating and supporting opportunities to bring our community together and help it to thrive.

07/11/2024
15:42

Wokingham Town Council

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Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>401 Highways and Planning</u>							
1106 Grant Funding (External)	1,901	3,299	2,640	(659)			
1163 Cycle locker income	155	69	300	231			
Highways and Planning :- Income	2,056	3,367	2,940	(427)			0
4111 Bus Shelter Repairs	696	575	3,000	2,425	313	2,113	
4529 Cycle lockers	1,901	427	2,640	2,213		2,213	
Highways and Planning :- Indirect Expenditure	2,597	1,002	5,640	4,638	313	4,326	0
Net Income over Expenditure	(541)	2,366	(2,700)	(5,066)			
Grand Totals:- Income	2,056	3,367	2,940	(427)			
Expenditure	2,597	1,002	5,640	4,638	313	4,326	
Net Income over Expenditure	(541)	2,366	(2,700)	(5,066)			
Movement to/(from) Gen Reserve	(541)	2,366					