

13th December 2024

Minutes of the proceedings of the **CIVIC COMMITTEE** meeting held on this day in the **Council Chamber, Town Hall, Wokingham** from 11.30am to 13.05am.

PRESENT

Chair: Cllr R Comber (Chair)
Councillors: W Dixon, S Gurney

IN ATTENDANCE

Mrs Lucy Zeal (High Steward of Wokingham)
Rev Catherine Bowstead (Churches Together in Wokingham)
Mr Phil Bell (CEO, Involve)
Mr Andy Goffin (President, Wokingham Lions Club)
Mr Nick Fellows (CEO, Wokingham Volunteer Centre)
Katy Hughes (Town Clerk)

ELECTION OF CHAIR (Agenda item 1)

Cllr R Comber was nominated and accepted the Chair for the meeting

APOLOGIES FOR ABSENCE (Agenda Item 2)

Apologies for absence were received and accepted from Councillor Keith Malvern and Andrew Cranidge (The LPA Commander)

MEMBERS' INTERESTS (Agenda Item 3)

3 members advised that they knew certain individuals and did not participate in the votes for these individuals.

MINUTES OF THE PREVIOUS MEETING (Agenda Item 4)

It was proposed by Lucy Zeal and seconded by Catherine Bowstead and it was

RESOLVED
30972

that the minutes of the Civic Committee meeting held on 6th December 2023 (pages 16889 and 16890) be received as a true and correct record and that they be confirmed and signed by the Chair.

EXCLUSION OF THE PRESS AND PUBLIC (Agenda Item 5)

It was agreed that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw.

PART TWO

CIVIC AWARD NOMINATIONS (Agenda Item 6)

- a) The nominations for Civic Awards were received and scrutinised by the Committee.
- b) Nine individual nominees were identified to receive a Civic Award.

CHAIR'S INITIALS _____



One further individual should receive a letter from the Mayor in recognition of their work.

The Civic Officer should notify all accordingly.

c) The following feedback was received about the process, from committee members and representatives:

- To consider including a question at the end of the form to understand where individuals had heard about the awards
- A discussion was held around other award schemes run locally around the same time, though members noted that with 14 nominations, other schemes did not seem to have any detrimental impact on the level of nominations this year.
- Members noted the broad range of nominations received this year
- Members recommended that some nominees who were not successful this year be encouraged to reapply next year
- Members noted some areas where response information was duplicated on forms and suggested that an optional box be added to ask for any other information those nominating would like to share in support of the application.

ACTION: Civic Officer

CHAIR'S SIGNATURE _____

CHAIR'S INITIALS _____

